

**DODGE COUNTY HEALTH FACILITIES COMMITTEE MEETING  
CLEARVIEW, 198 COUNTY DF, IN THE CHAPEL  
JUNEAU, WI 53039**

**NOVEMBER 9, 2016**

**MINUTES**

1. **CALL TO ORDER:** Meeting was called to order by Chairman Bischoff at 7:45 a.m. with the following members present:

2. **ROLL CALL:**

Larry Bischoff  
Lisa Derr  
Jeff Duchac  
Dan Hilbert  
Tom Schaefer

**ALSO PRESENT:** James Mielke, Dodge County Administrator; Russell Kottke, Dodge County Board Chairman; John Corey, Dodge County Corporation Counsel; Jane E. Hooper, Clearview Administrator; Ann Schulz, Director of Nursing; Bill Wiley, Director of Finance; Jackie Kuhl, Brain Injury Center Unit Coordinator; Lori Kurutz, Director of Support Services; Heather Ninmann, IID Household Specialist; Jessica Streaan, Assisted Living Supervisor; Heather Hearley, Director of Dietary; and Jill Soldner, Administrative Secretary.

**ABSENT:** None

3. **APPROVAL OF MINUTES OF OCTOBER 5, 2016 MEETING:** Motion made by Duchac to approve the October 5, 2016 Minutes, as amended; seconded by Schaefer. Motion carried.
4. **APPROVAL DEVIATING FROM THE AGENDA:** Motion made by Hilbert to deviate from the Agenda if required; seconded by Derr. Motion carried.
5. **PUBLIC COMMENT:** None to report.
6. **COMMITTEE MEMBER REPORTS:** None to report.
7. **INVOLUNTARY DISCHARGES:** One to report.

8. **CENSUS REPORTS:**

CBIC:	22 of 30, with 2 upcoming discharges and 2 upcoming admissions
Clearview:	117 of 140, with 2 in the hospital and 1 possible admission at the end of the week
Clearview Behavioral Health 1/2:	18 of 20, with 2 recent discharges; waiting list – in a transitional period
ICF-IID (formerly FDD):	44 of 46
Trailview	4 of 4
Clearview Community Group Home:	4 of 4
Northview Heights (CBRF):	17 of 20, with 1 admission tomorrow

9. **ADMINISTRATOR'S REPORT:**

- **Update: Accounts Receivable / Aging Accounts ~ John Corey at 8:00 a.m.:** John Corey, Corporation Counsel, reported about a telephone conference call between Attorney Bill Rinehart, Hooper, Wiley, and him on November 8, 2016, regarding an ongoing collection matter. Hooper reported on a telephone call between her and Attorney George Neuberger on November 6, 2016, regarding the same collection matter.
- **Update: Siding Replacement Project:** Hooper had a conversation with Bill Robison from Engberg Anderson and Chris Waldron from Boldt, who are currently in the process of researching products. A follow-up conference call will be held on November 21 with Bill Robison from Engberg Anderson and Chris Waldron from Boldt to determine a meeting date to discuss siding products. The Committee will be updated.
- **View of a Clearview Department: Dietary ~ Heather Hearley at approximately 8:30 a.m.:** Breakfast was provided to the Committee. Christine Werner, Head Cook in the Dietary Department, prepared a delicious meal consisting of steel cut oats with a choice of toppings (cut apples, walnuts, raisins, and brown sugar), a Swiss cheese and asparagus quiche, a smoothie made out of Greek yogurt, pineapple, apples, bananas, and spinach, as well as orange juice, coffee, and lemon and orange infused water. Heather Hearley, Director of Dietary, gave a presentation, discussing the department's current goals and progress. Goals included developing a desired staffing plan (to be initiated in 2017), tasting sessions to determine residents' future dining desires, and resident surveys on new items served. Other items discussed were the garden's successful harvest; the dairy bid has been reviewed; top 100 price comparison between vendors; financials; meal groups; Fitness Committee participation; catering for special events such as Clearview holidays, household activities, volunteer and employee appreciation, and the holiday bazaar; a staffing update; and the new combination oven purchased in November 2015.

- **Update: Clinical/Billing Software:** Hooper commended Kevin Nakielski, Database Administrator for the Dodge County IT Department, on his work related to the clinical/billing software presentations. Presentations from two vendors were held on November 7 and 8, with another one being held on November 10.
- **Update: Quality Assurance and Corporate Compliance ~ Ann Schulz and Lori Kurutz:** Ann Schulz, Director of Nursing, discussed the information presented at the most recent Quality Assurance meeting held at Clearview. She also reported that Centers for Medicare and Medicaid Services (“CMS”) added six new quality measures to its consumer based nursing home care website, as follows:
  - Percentage of short-stay residents who were successfully discharged to the community.
  - Percentage of short-stay residents who have an outpatient emergency department visit.
  - Percentage of short-stay residents who were re-hospitalized after a nursing home admission.
  - Percentage of short-stay residents who made improvements in function.
  - Percentage of long-stay residents whose ability to move independently worsened.
  - Percentage of long-stay residents who received an anti-anxiety or hypnotic medication.

Lori Kurutz, Director of Support Services, went over Corporate Compliance with the Committee, discussing quality of care and psychotropic medications used. Kurutz also reported that corporate compliance matters will be more regulated starting in 2017. Also mentioned was that the Department of Health Services - Office of Inspector General (“OIG”) checks are conducted on employees monthly by the Human Resource Department. Staff within the OIG work closely with other state and local partners in identifying misuses of public assistance funds, and where appropriate, forward fraud cases to federal, state and local officials for prosecution.

- **Division of Quality Assurance Survey Results: Nursing Home and Brain Injury Center:** The Division of Quality Assurance arrived on Monday, October 17, to survey the nursing home and the Brain Injury Center.

**Nursing Home:** The nursing home received one citation for care and was citation free for life safety codes (environmental).

**CBIC:** The Brain Injury Center was citation free for care and received two minor K-tags related to life safety codes (environmental).

- **Update: Mega Rule:** The Centers for Medicare and Medicaid (“CMS”) this week released its long-awaited nursing facility “Mega-Rule,” the most comprehensive revision of CMS’s requirements for nursing homes since 1991. CMS said that the new requirements are the result of significant changes in the delivery of care since the early 1990s, including the increasing acuity level of nursing facility patients, a new emphasis on reducing hospital readmissions, the development of healthcare information technology, and an emphasis upon resident behavioral health. The final rule – consisting of 109 pages of revised regulations and another 604 pages of CMS commentary – will go into effect over three years, with Phase 1 beginning November 28, 2016. CMS estimates that compliance with the new rule will cost an average of \$62,900 in the first year per certified nursing home, and then \$55,000 per facility per year. The largest expected costs are centered on infection control, resident rights, compliance and ethics programs, and quality assurance programs. Clearview staff will be attending educational sessions later this month.
- **Update: LeadingAge National Conference:** Hooper attended the LeadingAge National Conference in Indianapolis, Indiana from October 29 through November 3. Some highlights she reported on are that reimbursement is happening for bundled payments. The Bundled Payments for Care Improvement (“BPCI”) initiative is comprised of four broadly defined models of care, which link payments for the multiple services beneficiaries receive during an episode of care. Under the initiative, organizations enter into payment arrangements that include financial and performance accountability for episodes of care. These models may lead to higher quality and more coordinated care at a lower cost to Medicare. Dr. Sanjay Gupta, Chief Medical Correspondent on CNN was a speaker at the conference and reported that the average sugar intake for an individual is 130 pounds a year. He reported that dramatic improvements can be made if a person’s sugar intake is reduced for just ten days. In a recent test performed by the University of California – San Francisco, reducing sugar intake decreased triglyceride levels by 33 points on average, LDL (bad cholesterol) dropped 5 points, as did diastolic blood pressure (the lower number).
- **Dementia Crisis Unit:** The proposal for one or more pilot programs was due on November 1 for coalitions of two or more counties to create dementia crisis units. This has been completed. Some of the requirements are a ten-bed unit and that the unit must be federally certified.
- **Clearview Administrative Team Meeting:** Clearview’s Administrative Team met in October at Harnischfeger Park to discuss their goals for 2017.
- **Update: Wisconsin Association of County Homes:** Hooper attended a Wisconsin Association of County Homes meeting on November 4 and reported

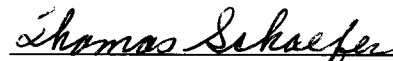
that there is a very low census rate throughout the State at nursing homes, both non-profit and for profit facilities. The trend is going towards more home-based services. The Wisconsin Counties Association's Lobby Days will be held on April 11 and 12, 2017, in Madison. Lobbying efforts include meeting with state legislators and members of the executive branch of government, reviewing legislation and rules, testifying before legislative committees, negotiating the state on county contracts and virtually every area in which influencing the decision-making process can assist counties. Hooper also reported that there is a plan for a Resolution to be drafted to promote the increase in Medical Assistance.

**FINANCE REPORT ~ BILL WILEY, DIRECTOR OF FINANCE:**

- **2016 Budget Adjustment:** Wiley provided a handout on the 2016 budget realignment request that was signed by the Clearview Administrator on November 7, 2016. This update was for informational purposes. Budget dollars were decreased from accounting and auditing and telephone objects to increase legal services. This is to cover additional legal fees for work done on Clearview's admission agreements and other needed legal services.
  - **Future 2016 Budget Adjustment:** Wiley notified the Committee that he will present a 2016 budget adjustment that the Committee will need to vote on at the December meeting.
  - **2016 Carryover Request:** Wiley notified the Committee that since the siding project will not occur in 2016, Clearview will request to carryover 2016 budget authority into 2017. The amount has not been determined. The request will be at a future meeting.
  - **Payroll Based Journal:** Wiley updated the Committee that the first reporting requirement of the Payroll Based Journal has been met. All direct care hours for Clearview staff and consultants were submitted and accepted. This is a federal requirement for the nursing home and brain injury areas. Reporting is required to be done at a minimum quarterly, but Clearview will submit on a monthly basis.
10. **NEXT MEETING DATE:** *Wednesday, December 7, 2016, at 7:30 a.m.*, in the Chapel at Clearview, 198 County DF, Juneau, Wisconsin.
11. **ADJOURN:** There being no further business to come before the Committee, Motion by Derr to adjourn; seconded by Schaefer. Meeting adjourned at 10:27 a.m.

Dated this 7<sup>th</sup> day of December, 2016.

Respectfully submitted,

  
Thomas Schaefer, Secretary